DEPARTMENT OF VETERANS AFFAIRS
Office of the General Counsel
Washington DC 20420

JAN 14 20

In Reply Refer To: 022D

Mr. William L. Brown
WL Brown Law Office
1380 Viewcrest Road
Shoreview, MN 55126

Dear Mr. Brown:

It is a pleasure to welcome you as an accredited attorney for the preparation, presentation, and prosecution of claims for veterans benefits before the Department of Veterans Affairs (VA). Your accreditation is effective on the date of this letter.

Your accreditation is a privilege which carries specific responsibilities, one of which is the requirement to maintain the confidentiality of the information in veterans' records. As a condition of accreditation, you must comply with the laws governing the representation of claimants before VA in 38 U.S.C. chapter 59 and 38 C.F.R. part 14, and provide representation in accordance with the standards of conduct established by VA in 38 C.F.R. § 14.632.

Each year, on or about the anniversary date of your accreditation, you must provide this office a written self-certification regarding your status in each jurisdiction, court, or agency in which you are admitted or authorized to appear. *See* 38 C.F.R. § 14.629(b)(4). Please mail your annual certification to the Office of the General Counsel (022D), 810 Vermont Avenue, NW, Washington, DC 20420. In lieu of mailing, you may submit your annual certification by facsimile to (202) 495-5457 or as a .pdf file sent to ogcaccreditationmailbox@va.gov. No particular form is required for these submissions. However, the annual certification must include information about:

- Your good standing in every bar, court, or Federal or State agency to which you are admitted or authorized to appear.
- Any change in status during the certification period in any jurisdiction, court, or agency in which you are or were admitted or authorized to appear. Please note that you must separately report any change in status to this office within 30 days. *See* 38 C.F.R. § 14.629(b)(4).
- Any continuing legal education (CLE) completed during the certification period. You must complete three hours of qualifying CLE within one year of your accreditation and an additional three hours of qualifying CLE not later than three years from the date of your accreditation and every two years thereafter. For additional information about VA's CLE requirements

see 38 C.F.R. § 14.629(b)(1)(iii) and (iv). Do not separately submit a certification regarding your completion of CLE.

We look forward to working with you. Please note that we will make your name and contact information publicly available at the Office of the General Counsel website, http://www.va.gov/OGC/accreditation.asp. Additional information regarding accreditation and the representation of claimants for veterans benefits is available on the website.

Sincerely,

David R. McLenachen

David R. McLenachen
Deputy Assistant General Counsel